

**BCS SOUTH WEST BRANCH  
COMMITTEE MEETING  
ROYAL OAK, SOUTH BRENT, 11<sup>th</sup> FEBRUARY 2013**

**Present:**

Steven Furnell(SF), Ted Draper(ED), Janet Kneller(JK), Alastair Revell (AR), Kevin Chamberlain(KC), Shirley Atkinson (SA), Paul Dowland (PD)

**Apologies** from Nathan Clarke (NC), Jonathon Fieldsend(JF)

**Minutes of previous meeting:**

Minutes of meeting on July 2nd, 2012 were approved.

**Matters Arising:**

It was noted that the well attended events were the AGM when Raspberry Pi's were demonstrated and the Enigma evening.

The social media accounts were now set up with Facebook, Twitter and YouTube Channels in place. All members of the committee were encouraged to follow the Twitter account and to make a regular practice of tweeting.

Kaspersky are due to come for an event in mid-April at Plymouth University, and this may also be able to be promoted to the Branch once dates are confirmed.

**Finance:**

JK gave financial report. The budget is £2,649 of which £1,442 is currently spent.

The bills currently outstanding are:

- Enigma
- Catering costs from January event.

It was noted that special funding requests would need to be submitted this year: JK  
PCAT, CodeSkool and Secure South West. JK to send form to PD. JK to approach  
Sam Adams to find out who PCAT organiser will be this year. SA to send JK SA  
updated funding request.

HQ will require budget requests to be in ahead of Easter time.

It was noted that University catering costs have increased substantially this year which will need to be factored in to the budget. Discussion was held around provision of catering and it was decided that a minimum would be to provide tea and coffee given the distances attendees have to travel.

The number of events this year has increased. The original budget was based on 6 events, however there are more than that now planned and the new budget proposal will be increased accordingly.

**Events:**

The next planned event at the Bridge Inn on social media is to be promoted using the social media channels. SA to put this in place. SA

Potential events were as follows:

19th March, Steven Hope to discuss telecommunications aspects of Telehealth. SF to coordinate. (UPDATE: 21st May now proposed date) KC to liaise with specialist health group. SF to forward details to KC. SF  
KC

AR in contact with Colin Pearson regarding specialist law group. It was noted it was their practice to charge for their events which our branch has not done in the past. AR to coordinate. AR

JK approached from the Config Management group for a joint event after the summer. JK to coordinate. JK

SF in contact with an ex student who could present a session on social media and digital presence in Plymouth. SF to coordinate. SF

SA had contact from teacher in Callington who would be willing to give a talk on routes into computing education. SA to coordinate. SA

All to consider suitable speakers for September AGM. SF to discuss with Apple contacts. SF

**Special Events:**

The Global Cafe was considered to still be a viable idea. AR to develop the concept. AR

**Proposal of a Cornwall Branch:**

Discussion was held regarding the recent correspondence between a contact in Cornwall, the branch and HQ regarding the potential to establish a Cornwall Branch of Sub-Branch. Considerable exploration of the idea had been undertaken by email between the parties, with the current Branch view being that membership and attendance figures meant this would not be a viable option. AR to refer back to HQ to confirm the branch discussion. AR

**Member Groups Convention:**

Taking place March 14th. TD  
AR possibly not able to attend. SF  
KC attending.  
JK, PD, SA not available.  
TD and SF exploring if attendance a possibility for them.

Focus this year on Young Professionals and Students. Contact to be made with our YP reps to find out if they can attend.

**Regional Constituency Council Elections:**

It was noted the requirement for the branch to cast a vote before March 7th.  
It was also noted that there was only one nomination.

**AOB:**

TD enquired where BCS banner would be. TD to contact JF.  
Budget discussions agreed to be via email.

TD

**Date of next meeting:**

SA to send out Doodle poll to determine date. Suggested time frame in 3 months time.

SA